

Human Research Protection Program

**M E M O R A N D U M**

TO WHOM IT MAY CONCERN

DATE: February 16, 2023

FROM: Meyad Baghezza, BA, CIP  
Director, Institutional Review Board (IRB)

RE: Non-Affiliated Study Personnel

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The University of Texas Southwestern Medical Center (UT Southwestern) IRB only allows the following individuals to be listed in eIRB, who have been determined to be engaged in research:

1. Individuals employed by the following institutions: UT Southwestern, Parkland Health, Scottish Rite for Children, Children's Health, and Texas Health Resources.
2. Individuals for which UT Southwestern enters into an Individual Investigator Agreement.
3. Individuals that have an approved a Contingent Worker or Person of Interest status.
4. Site Principal Investigators of study sites which rely on the UT Southwestern IRB single IRB review.

All other individuals determined to be engaged in research should be listed under their own institution's Federalwide Assurance (FWA) as their institution is responsible for research activities, research training, and conflict of interest.

Study personnel that do not meet the above criteria may be listed in eIRB on a case-by-case basis.

If you require further clarification, please do not hesitate to contact our office.