
Institutional Conflict of Interest

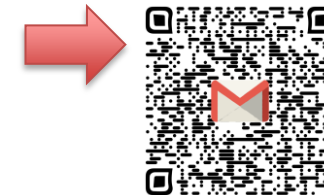
Office of Research Support & Regulatory Management

An Institutional Conflict of Interest (ICOI) may exist when the interests of the institution or those of an institutional leader have the potential to impact or bias certain activities, like research decisions, at UTSW. The COI Office and ICOI Committee identify ICOIs and determine how to appropriately eliminate or manage them.

- **The ICOI Committee meets at least quarterly to discuss ICOIs that may arise from UTSW's ownership interests, licensing, gifts, or certain interests or responsibilities of high level leaders.** The ICOI Committee is comprised of senior faculty members and administrators, as well as at least one non-affiliated member. After ICOI evaluation, a Management Plan is issued which details the strategies required for managing or eliminating the conflict.
- **ICOIs usually have unique circumstances and concerns to address.** Requirements in Management Plans following ICOI review are customized to reflect the specifics of the situation and best manage the conflict at hand.
- **ICOI Management Plans may include a variety of requirements, including disclosing UTSW's interest in informed consent documents for study participants as applicable.** When specific informed consent language is required, the Management Plan will include this directive and be provided to all relevant individuals and the OHRPP.
- **ICOI review is not based in any regulatory requirements.** However, both AAHRPP and UT System require that human research programs and institutions maintain ICOI programs.

The COI Office supports the ICOI Committee and monitors adherence to ICOI Management Plans. Please feel free to reach out to the COI Office with any questions on this topic.

- **The COI Office is a team of nine!** Reach out to the COI Office with questions about any potential institutional conflicts of interest or conflicts of commitment, outside activities and outside activity approvals, or related policy questions. Someone will get back to you by the end of the next business day.
- **The COI Office can be reached by email or phone.** We maintain a shared inbox (conflictofinterest@utsouthwestern.edu) that is the preferred method of communication. We also have a main phone line (ext. 8-5300) to speak to someone live or leave a message.



- **More information can be found in the following places:**

- COI Intranet (VPN required): <https://www.utsouthwestern.net/intranet/research/conflict-of-interest/>
- COI Internet (publicly available): <https://www.utsouthwestern.edu/research/research-support/conflict-of-interest/>
- The COI Office also provides training to departments, faculty, and staff upon request!
- COI Policies (publicly available): <https://www.utsouthwestern.edu/research/research-support/conflict-of-interest/policies.html>

