
Sponsored Programs
Administration (SPA)

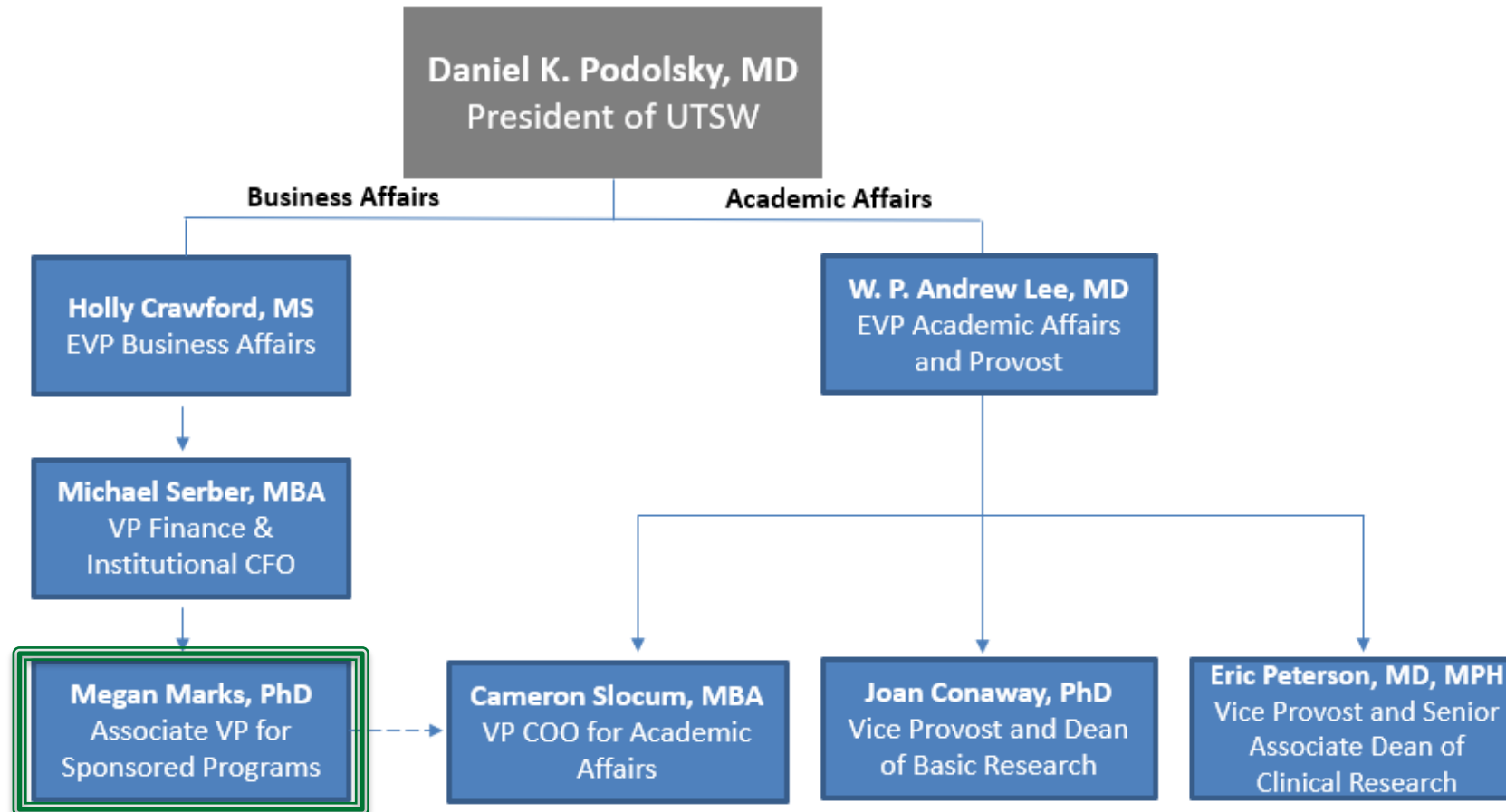
SPONSORED PROGRAMS ADMINISTRATION: THE GATEWAY FOR RESEARCHERS TO SECURE FUNDING AND USE FUNDS APPROPRIATELY



What we do: Sponsored Programs Administration at UT Southwestern supports and assists faculty with applying for funding, fiscal management of grants and contracts received from funding sources (i.e., federal, non-federal, state and private sponsors) and research financial compliance.

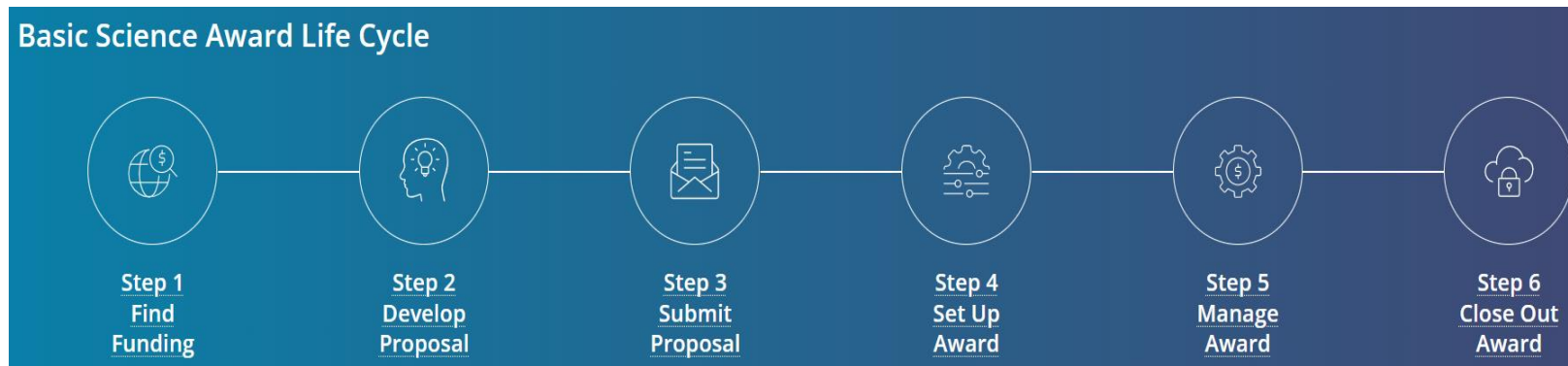
How we do it: Most academic research institutions, like UT Southwestern, use a ***lifecycle approach*** to manage research administration, from proposal submission through award closeout. Our lifecycle approach applies to basic science, clinical research, and translational research endeavors.

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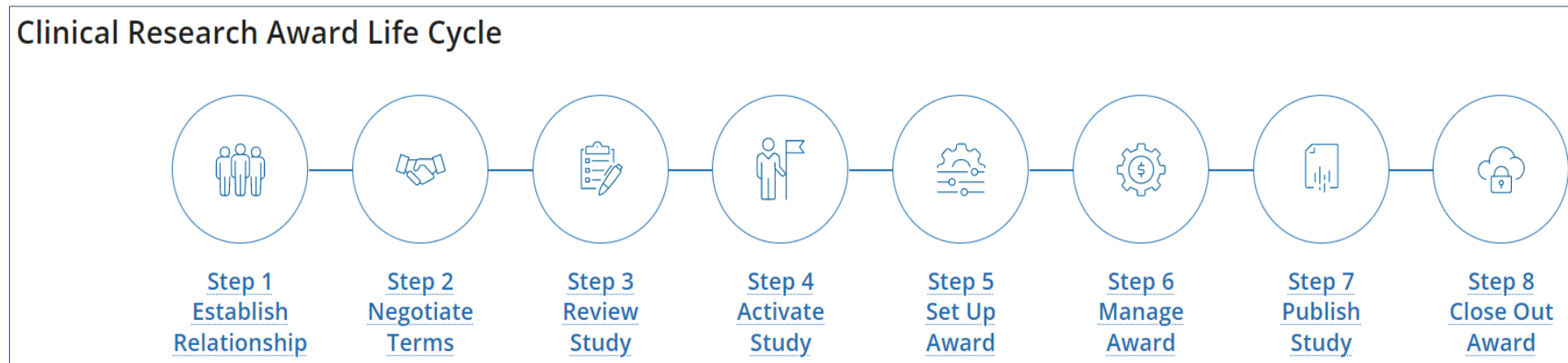
Basic Science Award Lifecycle: Identifying an opportunity for funding and development of a proposal to be submitted to federal, non-federal, state and private funding agencies. Includes the financial management aspect of awarded funding.



- Submit Proposals
- Non-Industry Agreement Execution
- Award Intake & Set-Up
- Award Maintenance
- Financial Reporting
- Billing & Invoicing
- Cash Management
- Award Close-out

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Clinical Research Award Lifecycle: Identifying an opportunity to partner with industry sponsors and manage the financial aspect of clinical research.



- Coverage Analysis
- Industry Agreement Execution
- Clinical Trial Finance

SPONSORED PROGRAMS ADMINISTRATION: HOW TO CONNECT WITH US

There are two listservs:

1. For grant and research administrative communications, including funding opportunity information
2. For clinical research communications, including sponsor updates

To sign up, go to this page:



and click on this area:

Email Alerts

- [Research Administration ListServ](#) (Open in a new private window.)
- [Clinical Research ListServ](#) (Open in a new private window.)



Each week, SPA communicates updates in our **Weekly Updates Newsletter**.

- The newsletter provides information on upcoming funding opportunities, agency updates, and direction on new or revised processes.
- Contact [SPA Outreach](#) to be added to the newsletter distribution list.



On the first Thursday of each month, SPA hosts a **Research Roundup** meeting.

- SPA provides these sessions to the research community in order to communicate sponsor updates, implementation of new procedures, and forthcoming projects.
- Please contact [SPA Outreach](#) for addition to the Outlook invitation.



The [SPA website](#) is an informative research administration resource.



Contact Us

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Hours:
 Monday through Friday,
 8 a.m. to 5 p.m.