

Instructions for mapping your group's data on a Windows machine

- 1) Right click on [My Computer] on your desktop or inside the [File Explorer], and select [Map network drive...]
- 2) For [Drive:], select an available drive letter
- 3) For [Folder:], type in \\nmrserver.swmed.edu**group-instrument**, substituting **group** with your group's name and **instrument** with an instrument name located at the end of this handout.
- 4) Check the [Reconnect at logon] (optional but recommended)
- 5) Check or select the [Connect using different credentials] (required)
- 6) Click on [Finish]
- 7) Enter your group's name as the username (on some computers, you may need to enter NMRLAB\group-name instead) and the same password you use on the instruments. If the username has been prefilled with something incorrectly, click on [More choices] and select [Use a different account].
- 8) Check the [Remember my credentials] (optional but recommended)
- 9) Click on [OK]
- 10) Check in [My Computer] or [File Explorer] and see if the network drive is there. You may need to refresh the display or close/reopen [My Computer] or [File Explorer] to see the change. The network drive for a particular instrument will contain the directories of every user in your group on that instrument.
- 11) Repeat steps 2 to 10 for each spectrometer that your group uses. You may not be prompted for the [User name] and [Password] again after you have set up the first one.
- 12) Optional - You may change the name of the network drive by right-clicking on the drive and select [Rename]

Instructions for mapping your group's data on a Mac OS X machine

- 1) Go to "Connect to Server..." under the "Go" Menu in the Finder
- 2) Type in smb://nmrserver.swmed.edu/group-instrument, substituting group with your group's name and instrument with an instrument name located at the end of this handout.
- 3) Click Connect
- 4) A Dialog box will appear.
- 5) Enter your group's name as the username and the same password you use on the instruments.
- 6) Check the [Remember this password in my keychain] (optional but recommended)
- 7) Click on [OK]
- 8) The network drive should appear in your Finder, and maybe on your desktop as well.
- 9) You may drag the drive to the right side of your dock so that you may simply click on the dock icon to re-mount the server.
- 10) To unmount the server, drag the network drive to the eject symbol on the right side of the dock.

Instrument Name:

Current instruments: mr400, an400, an600. Decommissioned instruments: ui400, ui500, ns600

Group Name:

achilefu, chemcore, chen, jdebra, falck, gao, henkemeyer, kohler, li, lux, mango, nelson, qin, ready, siegwart, smith, tambar, westover, wang.