

Epic Version: 2017

User(s) Affected: All Epic Users

Application: Ambulatory

Date in Effect: 8/24/2018

Topic: MyChart: Patients Updating Flu Shot Information

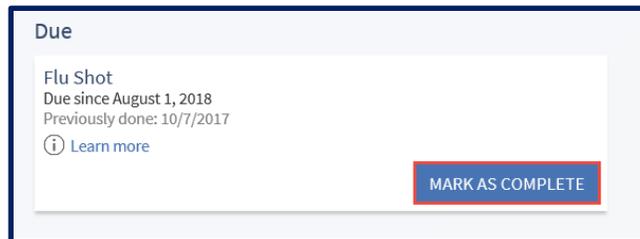
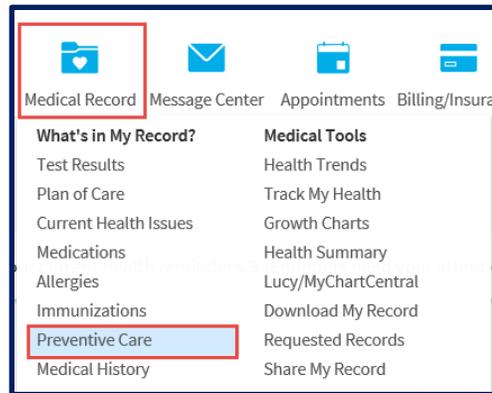
Description:

Patients can update their flu shot information in MyChart. This tip sheet outlines the step by step instructions on how to perform this update.

Steps to Take:

1. The patient will log in to MyChart.
2. Use the cursor and hover over the Medical Record option on the menu.
3. A pop-up menu will display.
4. Select the Preventive Care option from the list.

5. The Preventive Care page will display.
6. Locate the Flu Shot tab on this page.
7. Find the Mark as Complete button and click on it.



8. The "Mark as Complete" form will display.
9. Enter the date that the flu shot was received in the Date completed field.
10. Click the Accept button to enter this information.

