

How to schedule your Flu Vaccine in UTSW ReadySet

PLEASE NOTE: ReadySet link will open a new page and will only work if your UTSW workstation has Chrome, or if the latest Edge browser is installed. If those are not your browsers, please scan the QR Code below as an alternative login. If you need assistance, please email us at OccupationalHealth-UTSW@UTSouthwestern.edu.

<https://utsw.readysetsecure.com/rs/rest/samlso/requestSSO>



Step 1: Log in using Single Sign-On access using your UT credentials.

UT Southwestern
Medical Center

UT Southwestern Medical Center Login Page

The web site described to the right has asked you to log in and you have chosen UT Southwestern Medical Center as your home institution.

Username 1

Password

Login

utsw.readysetsecure.com

You have asked to login to utsw.readysetsecure.com

Shibboleth.

Step 2: Complete your Flu Health Survey

READYSET UT Southwestern Medical Center Test, Roberto Log Out Improve ReadySet®

My Health User Settings

Welcome

Health Surveys 1

Appointments

Test Results

- Letters
- Results

FAQ

Links

Contact Us

Documents

Employee Demographics

- Demographics

Name	Survey Status
Health Surveys (2)	
OSHA Respirator Survey	Complete
Seasonal Flu Immunization Survey	Complete

2

Seasonal Flu Immunization Survey

Print Form

Seasonal Flu Questionnaire to Receive Vaccination

1) Please select one of the following:

I AGREE to receive the seasonal flu vaccination

Seasonal Flu - Receive Vaccination

You are required to review and acknowledge that you have read the CDC Vaccine Information Statement (VIS)

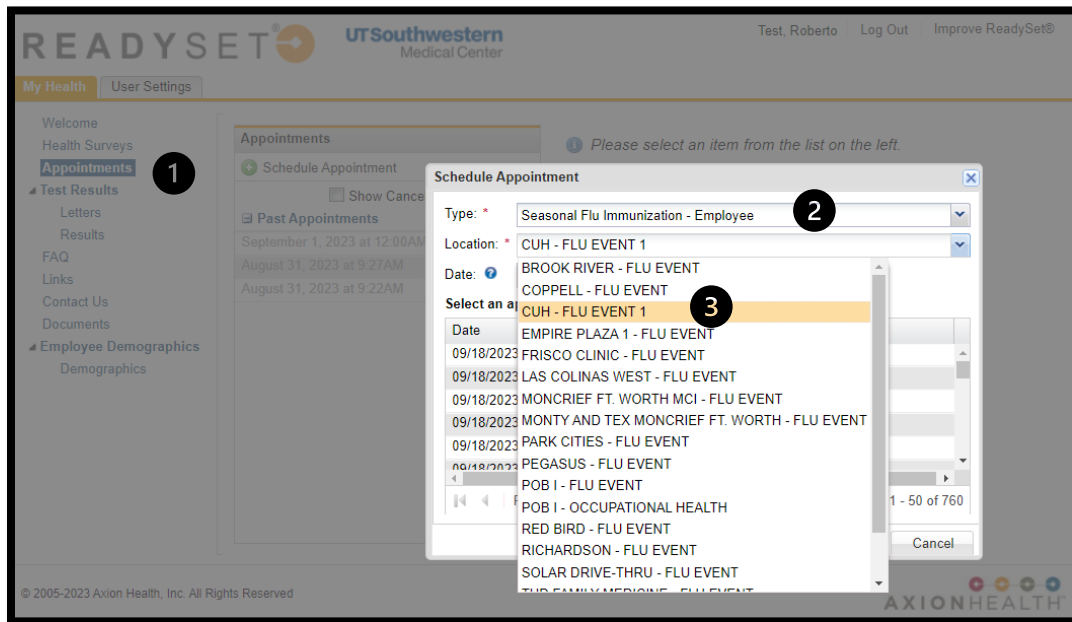
Please click here to view the Influenza Vaccine (Inactivated) Information Statement. (Haga clic aqui para espanol.)

Please click here to view the Influenza Vaccine (Live, Intranasal) Information Statement. (Haga clic aqui para espanol.)

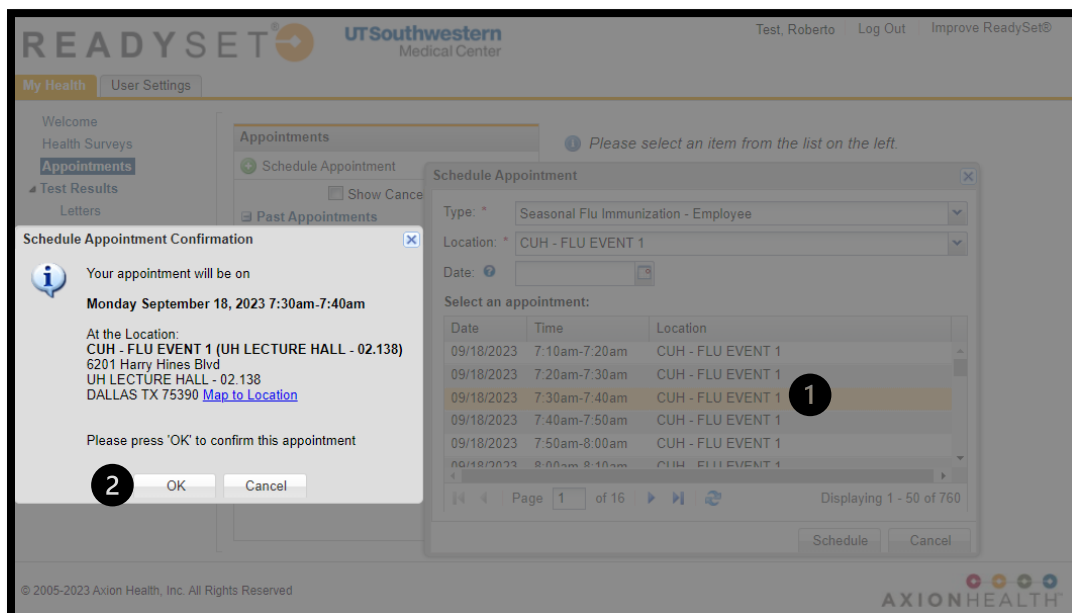
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Step 3: Select “Appointments” > Type: “Seasonal Flu Immunization – Employee” > Select your desired location.



Step 4: Select a time and you will receive an Appointment Confirmation.



Note: You can Reschedule and Cancel your appointment 24hrs before appointment time.

The screenshot displays the READYSET interface for UT Southwestern Medical Center. The left sidebar contains navigation options: Welcome, Health Surveys, Appointments (highlighted), Test Results, Letters, Results, FAQ, Links, Contact Us, Documents, and Employee Demographics. The main content area is divided into 'Appointments' and 'Appointment Details'. The 'Appointments' section shows a 'Schedule Appointment' button, a 'Show Cancelled' checkbox, and lists 'Upcoming Appointments' (September 18, 2023 at 7:30AM) and 'Past Appointments' (September 1, 2023 at 12:00AM; August 31, 2023 at 9:27AM; August 31, 2023 at 9:22AM). The 'Appointment Details' section shows the date 'Monday, September 18, 2023 at 7:30 am' with 'Reschedule' and 'Cancel' buttons (numbered 1 and 2), and 'Print'. The appointment type is 'Seasonal Flu Immunization - Employee' with a status of 'Booked'. The 'Location / Services' section shows the location 'CUH - FLU EVENT 1 (UH LECTURE HALL - 02.138)' and provider 'FLU EVENT, CUH'. The 'Services to be Provided' section shows 'SEASONAL FLU VACCINATION RECORD' with a status of 'Pending'.

To self-schedule an appointment, a Seasonal Flu Immunization Survey must be completed. If a Flu Health Survey is missing or out of date, please contact 214-645-5300 for assistance.

If you have any questions, please email OccupationalHealth-UTSW@UTSouthwestern.edu.

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