

Q4. What is the P.O. process for *automatic* carryforward versus *non-automatic* carryforward?

For a new subaward set up with *automatic* carryforward, the SPA Non-Industry Contracts team uses the *same* P.O. created for the subaward in subsequent years.

For a new subaward set up with *no automatic* carryforward, the SPA Non-Industry Contracts team starts with the same P.O. created for the subaward but *adds an alpha character* at the end for each subsequent year.