

Q2. What is the timeline for an award setup?

An award will be set up within 4 business days after receipt of request and after administrative review of the funding proposal and/or contract agreement by the SPA Award Setup Team.

ServiceNow will deliver the receipt of request to the SPA Award Setup team from one of the following departments/teams:

- 1) SPA Proposals Team
- 2) Office for Technology Development
- 3) Legal Contracts Services (f/k/a Contracts Management)