

How to Use the Unapplied Cash Spreadsheet - Tip Sheet

The Unapplied Cash file contains two tabs:

Tab One, "On-Account NBP Sponsors" shows payments received from various payers listed under the "Customer Name" column.

For example, Customer 100045, 'ACTELION PHARMACEUTICALS US INC,' lists three payments received via wire. The "Accounting Date" indicates the date when the transaction was recorded at UT Southwestern, and Payment ID (if it is a wire payment) shows the actual date of the wire.

Business Unit	Customer ID	Customer Name	Entry Type	Item ID	Acctg Date	Item Balance	Deposit ID	Payment ID	Item Status	Contract ty
20100	100045	ACTELION PHARMACEUTICALS US INC	OA	OA-3511	8/13/2019	(1,462.60)	3664 WIRE081219	O	NBP	
20100	100045	ACTELION PHARMACEUTICALS US INC	OA	OA-4188	10/11/2019	(792.04)	5096 WIRE101019	O	NBP	
20100	100045	ACTELION PHARMACEUTICALS US INC	OA	OA-4824	12/17/2019	(2,600.00)	6752 WIRE 121319	O	NBP	
20100	100134	ALLERGAN PHARMACEUTICALS	OA	OA-4560	11/22/2019	(1,828.75)	19168 726786	O	NBP	

Tab Two is a pivot table of data from eAgreements. By clicking on a customer name (Customer ID) in the first tab, for instance, any active awards will be displayed on the second tab.

In this case, Customer ID 100045 has 7 awards in eAgreements, allowing for further simplification of payment identification by the process of elimination:

Customer ID	Customer Name	Contract ID	Award Begin Date	Award End Date	CTA ID	Velos ID	IRB ID	CRO Organization	PI Name	Dcpt Division
100045	ACTELION PHARMACEUTICALS US INC	OPA0004051	9/21/2009	8/31/2018					Chin,Kelly M	IM-Pulmonary
100045	ACTELION PHARMACEUTICALS US INC	OPA0004108	9/21/2009	8/31/2018					Chin,Kelly M	IM-Pulmonary
100045	ACTELION PHARMACEUTICALS US INC	OPA0004958	12/29/2010	12/31/2017					Chin,Kelly M	IM-Pulmonary
100045	ACTELION PHARMACEUTICALS US INC	OPA0004959	12/29/2010	12/28/2018					Chin,Kelly M	IM-Pulmonary
100045	ACTELION PHARMACEUTICALS US INC	OPA0008562	4/18/2016	4/17/2021	CTA201804-0021				Goff,Heather Woodworth	DE-Investigative Dermatoic
100045	ACTELION PHARMACEUTICALS US INC	OPA0008771	1/24/2017	1/24/2022	CTA201902-0010				Shah,Trushli Gaurav	IM-Pulmonary
100045	ACTELION PHARMACEUTICALS US INC	OPA0009920	10/19/2017	10/31/2019					Chin,Kelly M	IM-Pulmonary

Additionally, along with award PI and Department/ Division, Tab Two displays the Clinical Research Organization (CRO), if one was provided at the time of agreement execution in eAgreements.