

Documentation of English Language Proficiency for Prospective J-1 “Research Scholars,” “Professors,” and “Short Term Scholars” Sponsored Under the UT Southwestern Exchange Visitor Visa Program

Instructions:

Effective January of 2015, new regulations of the U.S. Department of State require that J-1 Exchange Visitor Program Sponsors implement a procedure to determine that a prospective J-1 visa holder has “sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis.” [22 CFR 62.10(a)(2)]

Please complete the information below to indicate whether the indicated prospective J-1 visa holder has sufficient English language proficiency to function on a day-to-day basis both in and outside of the lab. The completed form signed by the mentor and Departmental Chair, must be returned to the Office of International Affairs with the documentation indicated on our J-1 visa checklist before the visa document will be issued.

Name of Prospective J-1 Visa Holder: _____ Proposed Job Title: _____

Name of Mentor: _____ Department: _____

Based on the indicated assessment method below (please mark one) I confirm that the above individual has sufficient English language proficiency to participate in his/her program and function on a day-to-day basis inside and outside of the lab:

1. Undergraduate or graduate degree earned at Institution where curriculum is taught in English
2. TOEFL score, <http://www.ets.org/toefl/>, should be at least 80 TOEFL iBT (550 paper-based)
3. IELTS score, <http://www.ielts.org/>, should be at least 6.5.
4. Certification by UT Southwestern Mentor:

I certify that I, or my native English speaking delegate, conducted an interview in English with the prospective J-1 visa holder as indicated below. It is my conclusion that s/he has sufficient English language proficiency to successfully participate in the proposed program and function on a day-to-day basis both inside and outside of the lab:

a) Face to face interview in English completed on _____ / _____ / _____

b) Videoconference interview in English completed on _____ / _____ / _____

Signature of Mentor _____ Date: _____

Printed Name of Mentor: _____

I am aware that my faculty member certifies that this trainee meets the English language requirement for J-1 visa holders based on the criteria indicated above.

Signature of Chair/Director: _____ Date: _____

Printed Name of Chair/Director: _____