

You may enable a Survey Login page on one or more surveys that will force your survey respondents to authenticate (log in) on your surveys before they are allowed to view and complete the survey. You have the ability to select up to three fields from your project to use as the Login Fields. These values must already be stored on the respondent's record in the project.

To activate the Survey Login, navigate to Online Designer and click the Survey Login icon that is above your data collection instruments. The Survey Login settings box will appear. Use the drop down and select Enabled.

Login Field # 1: Use the drop down and select a field from your project. If you would like to add another login field, click the Add another login field link.

Minimum number of fields above that are required for login: If you have more than one field that you are using as the login, indicate how many of the fields are required. For an example, you might have three fields but only two of them are required to be answered in order to log in.

Apply the survey login to all surveys in this project: Use the drop down and indicate if the survey login should be used for all surveys or if you would like to specify the surveys this will be used for. If you would like to specify which surveys this will be used for, you will need to navigate to survey settings.

Custom error message: Enter a custom error message that will be displayed if the user experiences difficulty logging in.

Number of failed login attempts: Enter the amount of login attempts you would like to grant to the participant. If you would like them to have unlimited attempts, enter 0.

Amount of time respondent will be locked out: Enter the amount of time (in minutes) you would like to have the participant locked out for. If you do not wish to lock them out, enter 0.

Survey Login
✕

You may enable a Survey Login page on one or more surveys that will force your survey respondents to authenticate (log in) on your surveys before they are allowed to view and complete the survey. [Tell me more](#)

Below, select the fields that you wish to serve as the login fields for the respondent to enter, as well as several other settings that control how the survey login is applied to the surveys in your project. NOTE: Once a respondent has logged in to a survey, they will not be prompted to enter their login credentials again if they return to that survey or begin another survey using the survey login within the following 30 minutes.

Enable Survey Login?	Enabled ▾
Fields to display on the survey login form	
Login field #1 <small>Add another login field</small>	login_code "Survey Login Code:" ▾
Customizations for survey login	
Minimum number of fields above that are required for login	1 ▾
Apply the survey login to all surveys in project?	All surveys ▾
<small>Custom error message: Provide a custom error message that will be displayed on the survey login form for when the user experiences issues, such as not being able to log in successfully, so that they may contact you for help.</small> <small>EXAMPLE: "If you have any trouble logging in to the survey, please contact survey_admin@myinstitution.edu for help."</small>	<div style="border: 1px solid #ccc; padding: 5px; font-size: 10px;"> <p>You have entered the incorrect login code. If you need help, please contact the project owner by calling 816-555-5555.</p> <p>Thank You!</p> </div> <small>HTML may be used in order to add links or to add style to text.</small>
Security settings for survey login (optional)	
Number of failed login attempts before respondent is locked out for a specified amount of time, which is set below.	3 <input style="width: 40px;" type="text"/> 0 = Disabled
Amount of time respondent will be locked out after having failed login attempts exceeding the limit set above.	1 <input style="width: 40px;" type="text"/> Minutes, 0 = Disabled

When the participant attempts to take the survey, this will receive this log in box:


Survey Login
✕

Survey title: **"My Second Survey"**

Before beginning or continuing this survey, you must first log in by successfully entering the correct values below. **You must successfully enter a value for the field below.** Please note that the login is "not" case sensitive.


Survey Login Code:

If they do not enter the correct Login Code, they will receive this message:

 **Survey Login** ✕

Survey title: **"My Second Survey"**

Before beginning or continuing this survey, you must first log in by successfully entering the correct values below. **You must successfully enter a value for the field below.** Please note that the login is "not" case sensitive.

 **ERROR:** The login was not successful because the value entered was not correct. Try again.
You have entered the incorrect login code. If you need help, please contact the project owner by calling 816-555-5555.
Thank You!

Survey Login Code:

Log In

If they reach the maximum number of failed attempts you specified, they will receive this message:

Close survey

ACCESS DENIED!

For security purposes, this survey has been temporarily disabled because it has exceeded the maximum amount of failed login attempts that are allowed within a set period of time (**1 minutes**). After that time, your survey will become active again, after which you may return and log in.

You have entered the incorrect login code. If you need help, please contact the project owner by calling 816-555-5555.

Thank You!