

# HOW TO: EFFECTIVELY COMMUNCIATE WITH YOUR TEAM

## TEAM COMMUNICATION

- **Workplace communication statistics show that 86% of employees and executives cite the lack of effective collaboration and communication as the main causes for workplace failures.**
- **On the other hand, teams who communicate effectively may increase their productivity by as much as 25%.**

Understanding our different communication styles promotes effective team communication. Take the assessment below to find out your communications style.

[Click here to take assesment](#)

## PERCIPIO RESOURCES

### **Book: Listen up or Lose Out: How to Avoid Miscommunication, Improve Relationships, and Get More Done Faster**

In Listen Up or Lose Out, communications expert Robert Bolton highlights the underestimated and not well utilized tool of active listening and explains how it can be used to gather perspectives, bridge differences, and resolve problems.

[Click here to read](#)

### **Book: How to Listen and How to Be Heard: Inclusive Conversations at Work**

How to Listen and How to be Heard shows you how to bridge the conversation gap and use your unique voice to start powerful conversations. This book is about learning how to communicate with, through, and alongside what makes us different.

[Click here to read](#)

### **Course: Effective Team Communication**

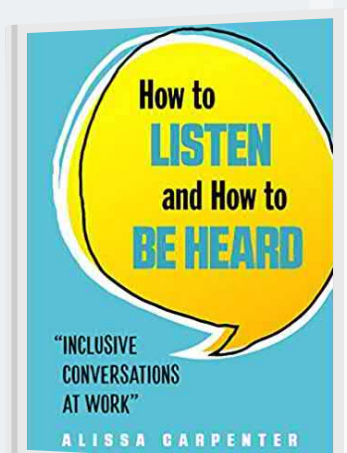
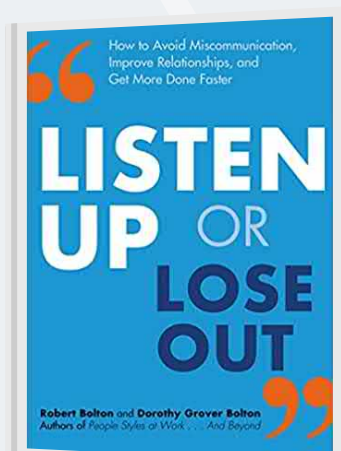
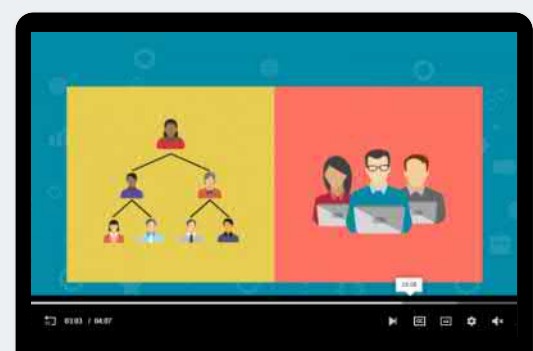
In this course, you'll learn listening skills that can help in the workplace, and techniques for becoming an effective active listener. You'll also discover techniques for dealing with emotionally-charged situations, and explore how to use listening skills to your benefit during common workplace situations.

[Click here to watch](#)

## VIDEO ON EFFECTIVE TEAMWORK

This video explains the importance of effective team communication in the workplace. It also defines the many types of communication and covers how to best navigate them.

[Click here to watch](#)



## ADDITIONAL READING

### **LinkedIn Course: Critical Thinking for More Effective Communication**

In this course, Becki Saltzman shows how critical thinking improves your clarity of thought and conversation confidence, and explains how and when to communicate using critical thinking.

[Click here to read more](#)



### **Article: The Complete Guide to Effective Team Communication**

This article breaks down team communication and covers the ways team communication works as well as best practices for teams.

[Click here to read more](#)



### **Article: 6 Top Tips for Better Teamwork**

This article discusses the three elements necessary for effective teamwork and offers tips for improving the results of your next team project.

[Click here to read more](#)



### **Article: Five Strategies To Improve Communication With Team Members**

This *Forbes* article highlights 5 easy ways to strengthen communication within teams

[Click here to read more](#)



### **Article: 5 Things High-Performing Teams Do Differently**

Research suggests that the highest-performing teams have found subtle ways of leveraging social connections during the pandemic to fuel their success. This article presents five key characteristics of high-performing teams, all of which highlight the vital role of close connection among colleagues as a driver of team performance.

[Click here to read more](#)

