

UT Southwestern Medical Center  
Department of Surgery  
Policy on Dissemination of Information Regarding the Program  
June 1, 2008

Changes in requirements, services, rotations, policies, and/or regulations will be disseminated to the residency using one or more of the following methods.

1. Information of immediate consequence or of high priority will be directly emailed to residents
2. Information of lesser priority will be announced at one of the regularly scheduled conferences and/or written documentation will be placed in the residents' assigned mailboxes on the 6<sup>th</sup> floor of the "E" building next to the Surgery Learning Center.
3. Information discussed at the monthly meeting of the chief residents, the program director, and chairman will be disseminated by the chief residents to the members of their teams.
4. Major changes to the surgery residency will be posted on the website: [www.utsouthwestern.edu](http://www.utsouthwestern.edu) (click on education link and then residencies link to surgery). This website should be checked monthly.
5. Changes to the Rotation Goals and Objectives, which are accessible on the above website, will be posted as necessary.