

UT SOUTHWESTERN

THE UNIVERSITY OF TEXAS
SOUTHWESTERN MEDICAL CENTER
AT DALLAS

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Executive Vice President for Academic Affairs
and Provost

Dean, UT Southwestern Medical School

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To: Faculty

From: Greg Fitz, M.D., Dean of Medicine,
Executive Vice President for Academic Affairs
And Provost



Date: November 20, 2009

Subject: Animal Use of Controlled Substances

As the result of a recent inspection by the Drug Enforcement Administration (DEA), we are changing the process for acquiring controlled substances for animal use. Effective in May 2008 control of the access to these drugs will be through the Investigational Drug Service pharmacy staff located on Aston 8. You will be able to order a month's supply at a time of the needed drug(s) and be able to pick them up through automatic delivery machines located on the North and South campuses. Some select drugs will be available only at the Aston 8th floor pharmacy office. An electronic order form will be available through iAim under forms. Details of the process are located on the pharmacy website. Only designated, registered, and trained laboratory personnel will be able to access the machines. There will be one superuser per laboratory and up to three approved requestors per lab. Training will be provided through the pharmacy.

The pharmacy will maintain an inventory for the laboratory use of the controlled substances and you will be charged only for what you use plus a monthly maintenance fee of \$50.00 per laboratory only for the month you use the pharmacy regardless of how many protocols you may have or how many times you access the pharmacy that month. Current laboratory supply of controlled substances will be inventoried by the pharmacy and up to a month's supply may be retained. Excess drug(s) will be credited to the lab and maintained by the pharmacy. You will continue to need to maintain a log in the lab of your utilization of these drugs. Inspections of the logs will be done periodically to insure compliance.

I feel this new process will reduce waste from expired drugs as well as provide pharmacy oversight of the drug dispensing as required by the DEA.

Thank you for your cooperation.