Q&A for RFQ #DN-032516  
CPRIT Accounting Services

1. CPRIT guidance allows for either a single / program audit or Agreed Upon Procedures. Given that the University Institutions are subject to GAGAS, has the University reached out to CPRIT to confirm preference of procedures performed?
   a. We have confirmed with CPRIT that the agreed-upon procedures are acceptable.

2. To assist with scoping and level of effort, can you indicate how many CPRIT grants would be in scope for the defined period for each institution?
   i. UTD – 5 awards
   ii. UT Arlington – 3 awards
   iii. UTSA – 2 awards
   iv. UTSW – 133 awards

3. For this work, would potential service providers be contracting directly with UT Southwestern, or will there be separate contracts for each of the 4 institutions named in this RFP?
   a. The successful bidder covering the full scope of work at all universities will require one contract (subject to Purchasing department approval). If multiple vendors are selected, separate contracts will be required.

4. The RFP in section 1.3 states that the services are related to “Expenditures for awards”; however, in section 5.1, the CPRIT AUP document being referenced, covers more than expenditures (contract, indirect costs, matching funds, etc). Are the proposed services only for expenditures portion in the CPRIT AUP document? Or is it for all areas covered in the CPRIT AUP document?
   a. Testing will be for all areas covered in the CPRIT AUP, not just expenditures.

5. How many awards will be under review for these proposed services? All existing awards as of 8/31/2015? Or just new awards in FY 2015?
   a. It would be any active award during FY15

6. Are we expected to review 100% of the grant awards for each of the 4 institutions? Or are the accounting services for samples of grants based on our proposed approach?
7. What is the expected timing of the selection and timing of the award? What is the expected start date for the proposed services? Or expected completion date?
   a. A final report is required to be uploaded to each award by the awardee in the CPRIT CGMS system by end of day, May 27th. We will want to start as soon as possible upon selection.

8. In Section 3.1 - Number of Copies PROFESSIONALS must submit a total of six (6) complete and identical hard copies of its entire proposal and six (6) electronic copies. How should we submit the electronic copies? separate discs? or thumb drives?
   a. Both are acceptable.

9. What is the University’s timeline on having the work completed? We’d like to get an idea of when fieldwork is expected to start and the University’s deadline to have the final report completed.
   a. See #7

10. Since CPRIT requires testing to be based on the size of the population, what is the number of CPRIT line item expenditures/disbursements?
   i. UTD – 307 transactions
   ii. UT Arlington – 536 transactions
   iii. UTSA – 743 transactions
   iv. UTSW – approx. 20,000 transactions